

2020 Enrolment Application

1. Personal details

Course:

Please fill your name as it appears on official documents (i.e. passport, marriage certificate, birth certificate)

Title: Mr Mrs Ms Miss Dr

Family Name:

Given Names:

Gender: Male Female other unspecified

Date of Birth: / /

Former Surname:

Country of Birth:

Town/City of Birth:

Home Phone: ()

Work Phone: ()

Mobile:

Email:

Unique Student Identifier

If you do not have a USI, please visit: usi.gov.au to create a USI

USI (10 Digits):

Residential Address:

State: Post Code:

Postal Address (if different from Residential Address):

State: Post Code:

Emergency Contact Details:

Name:

Relationship:

Phone: () Mobile:

2. Sponsorship information

Are you being sponsored? No Yes

Name of Company or Organisation:

Ph:

Billing Address:

State: Post Code:

3. Notifications

- Do you authorise AMC to release your training and assessment results to AMSA?
 No Yes
- Do you authorise AMC to release your results and progress to your sponsor?
 No Yes
- Do you authorise AMC to utilise any suitable images of you for the promotion of AMC and its courses?
 No Yes

4. Statistical information

Q1. What is your citizenship status during enrolment?

- Australian Citizen (including Australian citizens with dual citizenship), or
- New Zealand citizen (including such persons with Permanent Resident Status), or
- Australian permanent resident, or
- Temporary Australian entry permit (such as a student visa) holder or a diplomat or a dependant of a diplomat, or
- Not residing in Australia.

Q2. Are you of Aboriginal or Torres Strait Islander origin?

- No
- Yes, Aboriginal
- Yes, Torres Strait Islander

Q3. Are you still attending school?

- No Yes

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4. Statistical information (continued)

Q4. What is your highest COMPLETED school level
(choose one box only)

- Year 10 or equivalent
- Year 11 or equivalent
- Year 12 or equivalent
- Year 8 or below
- Year 9 or equivalent
- Never attended school

Q5. In which YEAR did you complete that school level?

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Q6. Of the following categories which BEST describes your current employment status? (choose one box only)

- Employed - unpaid worker in a family business
- Employer
- Full-time employee
- Not employed - not seeking employment
- Part-time employee
- Self employed - not employing others
- Unemployed - seeking full-time work
- Unemployed - seeking part-time work

Q7. Do you speak a language other than English at home?

- No, English only
- Yes, (specify most often spoken)

Q8. How well do you speak English?

- Very well
- Well
- Not Well
- Not at all

Q9. Do you consider that you have a disability, impairment or long-term condition?

- No
- Yes

If yes, please indicate the areas of disability, impairment or long-term conditions (You may indicate more than one area)

- Acquired Brain Impairment
- Hearing/Deaf
- Intellectual
- Learning
- Medical Condition
- Mental Illness
- Other
- Physical
- Unspecified
- Vision

Q10. Have you SUCCESSFULLY completed any of the following qualifications?

- Yes (tick any applicable boxes)
- No (Go to question 11)
- Advanced Diploma or Associate Degree
- Bachelor Degree or Higher Degree
- Certificate I
- Certificate II
- Certificate III (or Trade Certificate)
- Certificate IV (or Advanced Certificate/Technician)
- Diploma (or Associate Diploma)
- Certificates other than the above

Q11. Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship? (choose one box only)

- For personal interest or self-development
- I wanted extra skills for my job
- It was a requirement of my job
- Other reasons
- To develop my existing business
- To get a better job or promotion
- To get a job
- To get into another course of study
- To start my own business
- To try for a different career
- To gain skills for community/voluntary work

Q12. Student support services may be able to assist you to obtain support to complete your studies. Do you require assistance with learning, literacy, numeracy or a disability?

- No
- Yes

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5. Medical declaration

Some AMC courses involve activities which require the student to be physically capable of undertaking activities; for example; driving a boat under instruction, jumping from a height into a swimming pool, fighting fires etc. Student need to inform AMC of any known conditions.

Please complete the following medical declaration:

1. During the last five years, have you suffered any significant illness or been in hospital?
 No Yes
2. Are you aware of any condition that could incapacitate you or could require expert medical attention?
 No Yes
3. Do you have diabetes, hypertension, heart disease, or are you pregnant?
 No Yes
4. Do you have any allergies or reactions to drugs that you know of?
 No Yes
5. Are you taking any medication UTAS need to know about? (e.g. heart medication)
 No Yes

If you have answered "YES" to any of the above please give details:

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6. Recognition of prior learning/credit transfer

1. Are you applying for Recognition of Prior Learning (RPL)
 No Yes
2. Are you applying for Credit Transfer (CT)
 No Yes

If you have answered "YES" to the above please ensure that you send certified documents with this application.

Please do not send originals.

8. Privacy Notice

The University of Tasmania, trading as the Australian Maritime College (AMC) collects, stores, uses and discloses your personal information as outlined in the "<https://www.utas.edu.au/privacy>" University's Privacy Statements and as outlined in the University Privacy Policy contained at the same link.

Under the Data Provision Requirements 2012, the University of Tasmania, trading as the Australian Maritime College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by the Australian Maritime College for statistical, administrative, regulatory and research purposes. The Australian Maritime College may disclose your personal information for these purposes to: Commonwealth and State or Territory government departments and authorised agencies; and NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes: populating authenticated VET transcripts; facilitating statistics and research relating to education, including surveys and data linkage; pre-populating RTO student enrolment forms; understanding how the VET market operates, for policy, workforce planning and consumer information; and administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at "<http://www.ncver.edu.au/>" www.ncver.edu.au). For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

AMC will disclose your information to the National Centre for Vocational Education Research (NCVER) as required under the Data Provision Requirements 2012. Where disclosed to NCVER, your information may be used for the administration of VET programs; statistics and research (including asking you to complete surveys); and populating RTO forms.

Your information will also be disclosed to Skills Tasmania who may then also contact you to verify that services have been provided and to obtain views about the services collected.

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9. Student declaration and signature

I understand that:

1. I am responsible for ensuring my enrolment is correct for the duration of the academic year;
2. By enrolling in these units that I am accepting any credit which may have been granted or will change my enrolment accordingly;
3. I am responsible for the payment of all fees relevant to my course of study at the University of Tasmania within the specified timelines;
4. I will receive information and notices in relation to my course of study or general information concerning my enrolment via the eStudentCentre, that it is my responsibility to check my University account, and the University may contact me on occasion via other contact details provided by me;
5. I am required to abide by the Rule, Policies and Ordinances of the University of Tasmania and the conditions of use in the University's Information Technology facilities, and I accept responsibility to obtain and read the relevant documents;
6. I consent to the provision of details of my student record to other institutions involved in the delivery of my course of study and as required by law to certain government departments and statutory bodies;
7. I declare to the best of my knowledge the information given in this form is complete and true.

Where to send your completed form:

Australian Maritime College
RTO Administration
Locked Bag 1397
Launceston TAS 7250
Australia

Contact Information:

Ph: 03 6324 9404 (Australia only)
Ph: +61 3 8676 7017 (International)
Email: RTO.Administration@utas.edu.au

RTO ID: 60131

Please check that you have

- Completed all applicable sections of this form**
- Signed and dated the declaration**
- Attached copies of certified documents to your application, if applicable.**

This Application for enrolment has been completed by:

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on behalf of

Student Signature:

Date: / /